

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA
TUESDAY, JULY 5, 2022 @ 4:00 P.M.
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/89269391172>

Or join by phone:

1 855 703 8985 (Toll Free)

Webinar ID: 892 6939 1172

TIME	SUBJECT	PAGE	LEAD	ACTION
4:00 pm	Calling to Order		Chair	
	Adoption of Agenda			
	Recommendation: THAT the agenda for the July 5, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.		Chair	Resolution
	Disclosure of Pecuniary Interest			
			Chair	
	Deputation			
	Scott Jones – Arthur Minor Softball Association	001	Chair	
	Mount Forest Lions Club	003	Chair	
	Minutes of Previous Meeting – June 7, 2022			
	Recommendation: THAT the Recreation, Parks and Leisure Committee receive the minutes of the June 7, 2022 Committee Meeting.	005	Chair	Resolution
4:05 pm	Business Arising From Minutes			
4:05 pm	Ad Hoc Committee Updates			
4:35 pm	Reports			
	Naming Rights for Lower Leisure Hall in Mount Forest	010	Director of Operations	Resolution
	Arthur and Area Community Centre Roof	013	Director of Operations	Resolution
5:00 pm	Items for Consideration			
5:00 pm	Roundtable			
	Lion Roy Grant Playground Update		MPCE	
	OptiMrs Playground Grand Opening		MPCE	
	Arthur Lions Club Skateboard Park Grand Opening		MPCE	

	Mount Forest Outdoor Pool and Aquatics Centre Project Update	015	Director of Operations	
5:00 pm	Adjournment			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of July 5, 2022 be adjourned at p.m.</i>		Chair	Resolution



WELLINGTON NORTH

SEMPER PORRO

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)			
Attending as an Individual		Representing a Group/Business/Organization	
Name of Group/Business/Organization:			
Address:			
Email:		Phone:	
Meeting Type:	Council	Committee (Includes Ad Hoc)	Meeting Date:
SUBJECT MATTER:			
Provide Description:			
Recommendation/Request of Council:			
(What action would you like the Township of Wellington North to take with respect to your matter)			

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
Other Details:		

Signature: _____ Date: _____
 Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.



WELLINGTON NORTH

SEMPER PORRO

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)	George Laurencic		
Attending as an Individual	<input type="checkbox"/>	Representing a Group/Business/Organization	<input checked="" type="checkbox"/>
Name of Group/Business/Organization:	Mount Forest Lions Club		
Address:	PO Box 790 Mount Forest Ont.		
Email	<input type="text"/>	Phone:	<input type="text"/>
Meeting Type:	Council <input type="checkbox"/>	Committee (Includes Ad Hoc) <input checked="" type="checkbox"/>	Meeting Date: 07/05/2022
SUBJECT MATTER:	Change Name of Lower Lesuire Room To Mount Forest Lions Den		
Provide Description:	<p>The Mount Forest Lions Club has been servicing the Mount Forest and District community since 1938. We currently have 68 members that represents one of the largest clubs in South Western Ontario. We have recently moved all our general meetings (1st and 3rd Thursdays) to the Lower Leisure room at the Recreation Centre in Mount Forest. Along with our weekly Bingos in the main hall, and our executive meetings in the board room we have in my opinion become a major user of the recreation centre. We are asking that the committee consider renaming the Leisure Room to the Mount Forest Lions Den in an effort to bring more recognition to our great work in serving the community.</p> <p>In exchange for the nameing rights we are prepared to purchase and install a 60" TV similar to the one in the Plume Room. We are also in the stages of purchasing new high quality Picnic Tables for the Lion Bill Moody pavillion (10 tables over the next two years) We will also be planting a tree in the Moody Park next to the sign as a commemeration of the work we have done for diabetes awareness.</p> <p>We feel that by installing a TV in the room this would make not only our meetings more convenient but also for other renters as they would not need to bring in laptop projectores.</p> <p>As you are aware the Lions Club has been very active in fund raising for the splash pad and we will also be active in the community rasing funds for the new Mount Forest Pool.</p> <p>Thank You for your consideration in this matter</p>		
Recommendation/Request of Council:	(What action would you like the Township of Wellington North to take with respect to your matter)		
	to approve the request for renaming the lower leisure room at the Mount Forest and District Sportsplex to the Mount Forest Lions Den		

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
Other Details:		

Signature: George Laurencic Date: June 28th 2022
 Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

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**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY, JUNE 7, 2022 @ 4:00 P.M.
VIA WEB CONFERENCING**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Dan Yake, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

Staff Members Present:

- Mandy Jones, Community Recreation Coordinator
- Tom Bowden, Recreation Services Manager
- Jessica Turnbull, Administrative Support
- Darren Jones, Chief Building Official
- Cathy Conrad, Deputy Clerk

Guests:

- Andy Lennox, Mayor

Calling to Order
Chair McCabe called the meeting to order at 4:00 p.m.
Adoption of Agenda
RESOLUTION RPL 2022-034 Moved by Member Yake Seconded by Member Milne THAT the agenda for the June 7, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed. CARRIED
Disclosure of Pecuniary Interest
None
Deputation
Minutes of Previous Meeting – April 5, 2022 approved at Council on April 11, 2022, 2022
RESOLUTION RPL 2022-035 Moved by Member Milne Seconded by Member Yake THAT the Recreation, Parks and Leisure Committee receive the minutes of the May 10, 2022 Committee Meeting. CARRIED

Business Arising From Minutes
Ad Hoc Committee Updates
<p>Arthur Lions Skateboard Park (Verbal) The Recreation Manager stated the Arthur Lions Club and staff will be putting crushed stone around the outside of the skateboard park temporarily in order to open it quickly. In the Fall topsoil and grass seed will be added. The concrete was poured last Friday, and the Canadian Ramp Company is scheduled to out the equipment in.</p>
Reports
<p>RPL 2022-010 Reduced Fee Bronze Programs RESOLUTION RPL 2022-036 Moved by Member Yake Seconded by Member Milne THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-010 being a report on a reduced fees for bronze courses;</p> <p>AND FURTHER THAT the Committee recommend that the Council of the Township of Wellington North reduce the 2022 and 2023 fee for bronze medallion and bronze cross to \$100.00;</p> <p>AND FURTHER THAT the Committee recommend Council authorize the Mayor and Clerk to sign the applicable amended fees and charges by-law after the required notice period.</p> <p>CARRIED</p> <p>The Recreation Service Coordinator spoke to Committee about the difficulties staffing the pools. By lowering the cost of the bronze courses more local advanced swimmers will register for the programs placing them on the path to become a lifeguard.</p> <p>Member Milne asked if there is any indication that the cost is the cause for the barriers and if there is any other incentive that can be offered to register for these courses. The RSC stated that it cannot be said for certain cost is a barrier to receiving these certifications it could be course offerings, or schedule availability. The aim is to try and remove or limit one of the barriers. Looking to add a back-to-back bronze courses that would put a swimmer on the path to becoming a lifeguard sooner and easier.</p> <p>Member Yake asked to be made aware if these is an uptick in registration for these courses</p> <p>Mayor Lennox inquired that since lifeguard courses are trained in lifesaving could these courses be eligible for volunteer hours for high school requirements. The RSC</p>

stated she will want to connect with the zone chair with the lifesaving society to see what opportunities exist.

Member Milne suggested that there be an incentive to complete the course and receive a few hours of pool time with friends.

The bronze courses can be offered at our pools locally, but the national lifeguard pool instructor course swimmers would have to go outside of our community to receive those trainings.

The Lifeguards will be putting out some interactive marketing day in the life videos at the facilities to drum up interest.

Concession

RESOLUTION RPL 2022-037

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-011 being a report on concession booths at the Mount Forest and Arthur Arenas;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North direct staff to pursue the Private Business Option 2, with possible implementation in the fall of 2022;

CARRIED

The RSC stated that in a typical year The Township would hire eleven people including a coordinator to facilitate the operations of the concession booths. As recruitment has become more difficult the recommendation is seen as a way for the Township to potentially offer concession services while outsourcing their management. In a typical year concession booths would be open September through April 4-5 days a week.

Member Milne asked if the \$500 fee is considered high or low. The RSM expressed the fee seems high in terms of what the profits have been over the past few years.

Cahir McCabe suggested a fee of \$300 for Mount Forest as they have the Junior B hockey team and \$200 for Arthur and asked if service clubs in either town have been approached.

The RSC answered staff have not approached service clubs or businesses at this point.

Member Yake suggested a fee of \$250 for each arena to try and keep it consistent and asked staff if they hope to get the same person to run both. The RSM stated they would be open to having one person run both concessions and has talked to one gentleman who might be interested in running the one in Mount Forest.

Mayor Lennox indicated to ask for proposals and see what kinds are brought to the table.

Member Milne suggested not charging a fee and setting out service level expectations as well as the possibility of approaching the local Tim Horton's to run the concessions.

Mayor Lennox supports the recommendations and wants to ensure staff know Committee is very flexible with the rates.

Mount Forest Lion Roy Grant Pool (Verbal)

The RSM addressed committee with news on the pool and that during the draining and maintenance of the pool staff found the pool liner in the deep end has pulled away from the wall and has several rips in it and is beyond repair for staff. The RSM looked for a quote from a commercial pool company and it came back in at \$168,000 to repair the deep end and still looking for another company for another quote. Public Health toured the facility today, and they would like staff to complete a structural inspection of the pool tank walls. Public Health addressed another issue and that was the recirculation rate for the pool and the need for it to be increased. Last year around 20 thousand liters of water were lost per day as there is a crack or break in one of the return lines. There would be an undetermined plumbing and concrete costs associated with fixing it.

Expenses known at present for the pool are around \$180, 000

In terms timing the liner could be completed in around 2-3 weeks and around 5 days to fill and balance the water.

Member Milne asked for clarification on what happens if the pool did not open. The RSC stated that in terms of timeline they would not be able to connect with the liner company until the 20th until the council meeting which would push the timeline back a couple of weeks in relation to programming staff have discussed what can be done in the interim if the pool is not able to open for the summer. Staff have not investigated pricing for busing as some direction is needed on how often the buses need to run, where the priority is (public swimming, family swimming, lessons etc.) and what the daily cost cap will be, and staff could work from there. The pool typically closes August 27th.

The BDO clarified to committee that if the decision is to not open the pool it would be not just this summer but next as well until the new pool is built.

Mayor Lennox is prepared to call a special meeting to deal with this issue as timing is a concern.

Member Milne asked if the Arthur pool has the capacity to take on the extra times. The RSC explained that the lifeguards would be rescheduled and program offering would be updated to allow for some more programs and capacities would be able to be increased because more lifeguards would be on duty.

Committee directed staff to complete cost analysis reports on busing, activity attendance and the RIDE WELL program etc. for the next council meeting

Mayor Lennox mentioned the GOST bus as a potential idea if The Township decides to go down the closure route.

Items for Consideration

None

Roundtable

Arthur OptiMrs Playground Grand Opening

The RSC The Grand opening Celebration will take place Saturday June 25th from 2-4PM with speeches by mayor Lennox, Member Yake and Shauna Lougheed, President of the OptiMrs Club.

Pickleball Program Mount Forest

The program is being well received by the community with a number of new players.

George Laughlin Retirement

The RSM stated that a posting came out today for a Lead Hand in Recreation as George Laughlin will be retiring at the end of the month. He started with the Township around 15 years ago.

Member Yake suggested a letter to George from Committee.

Adjournment

RESOLUTION RPL 2022-038

Moved by Member Yake

Seconded by Member Milne

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of June 7, 2022 be adjourned at 5:01 p.m.

CARRIED



Staff Report

To: Chair and Members of the Recreation, Parks and Leisure Committee Meeting of July 5, 2022

From: Matthew Aston, Director of Operations / Interim CAO

Subject: 2022-013 being a report on naming rights of the lower leisure hall at the Mount Forest and District Sports Complex

RECOMMENDATION

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-013 being a report on naming rights of the lower leisure hall at the Mount Forest and District Sports Complex;

AND FURTHER THAT Committee recommend the Council of the Township of Wellington North direct staff to wait to provide further recommendation with respect the naming rights associated with the lower leisure hall until after a naming rights policy is prepared and approved.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report RPL 2021-006 being a report on the Mount Forest Optimist Baseball Diamond Jim Donald Donation

Recent discussions on “naming rights” concerned with the new Mount Forest Outdoor Pool and Aquatics Centre

BACKGROUND

The Township recently received an e-mail from the Mount Forest Lions Club stating:

“... I don't know if you are aware but the Mount Forest Lions Club have moved all our meetings from the Legion to the community centre.

In addition to using the large hall for our Bingo games every Wednesday, we are currently holding our executive meetings in the board room and effective September 1st, we will be using the “Lower Leisure Room” for our general meetings (we don't meet as a club in the summer).

In preparation for our meetings, the Lions would like to purchase and install a 60" TV (or larger) as well as mounting brackets and any needed equipment, cables for the room, all we ask in return is to have the Lower Leisure Room renamed to the "Mount Forest Lions Den".

Currently the room has a screen and any presentations done would need to have a projector which many groups do not have, by adding a 60" TV, a group would only need to bring a laptop to make presentations.

The Mount Forest Lions have had discussions with The Mount Forest Sports Complex Lead Hand at the Community Centre about location of the screen (east wall)..."

The cost of a 60" television and mounting bracket is estimated between \$800-1500 depending on size and model.

The Lion's Club pays \$191 every Wednesday evening to rent the large hall in Mount Forest for Bingo. They participated in fundraising for the Mount Forest splashpad and are currently engaged in fund raising efforts towards the new Mount Forest Outdoor Pool and Aquatics Centre. The Mount Forest Lion's are an active and important service club within our community.

Staff have discussed this request and offer the following examples of facility naming rights that have occurred at the Township for committee's consideration:

- Jim Donald donated \$100,000 for twenty-year naming rights of the Donald Softball Diamond in Mount Forest. This arrangement was detailed within a signed agreement between the parties.
- Opti-MRS replaced the sign and purchased additional picnic tables for the pavilion to continue the naming right's associated with the Opti-MRS pavilion in Arthur. This arrangement was detailed within a signed agreement.
- Business and corporations purchase advertising rights for the ice resurfer at a cost of \$1,500 for a three-year contract per Township's fees and charges by-law. These arrangements are detailed within a written agreement.
- In order to have a plaque installed with someone's name on a seat at-in the Mount Forest arena the cost/donation amount is \$500. The cost of the plaque is nominal, i.e. most of these dollars are a donation.
- In order to have a plaque installed with someone's name on a tree located on recreation grounds, the requester incurs all related cost, and no donation is collected.

FINANCIAL CONSIDERATIONS

Naming rights present an opportunity as it relates to a funding source outside of the traditional tax levy and user fees, specifically for recreation assets.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

 Yes No N/A

Which priority does this report support?

 Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By: Matthew Aston, Interim Chief Administrative Officer, Director of Operations *Matthew Aston*

Recommended By: Matthew Aston, Interim Chief Administrative Officer *Matthew Aston*



Staff Report

To: Chair and Members of the Recreation, Parks and Leisure Committee Meeting of July 5, 2022

From: Matthew Aston, Director of Operations / Interim CAO

Subject: 2022-015 being a report on roof replacement at the Arthur and Area Community Centre

RECOMMENDATION

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-015 being a report on roof replacement at the Arthur and Area Community Centre;

AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North direct staff proceed with a competitive process for the roof replacement at the Arthur and Area Community Centre;

AND FURTHER THAT the Committee recommend Council direct staff to allocate \$350,000 for this project;

AND FURTHER THAT the Committee recommend Council authorize the Director of Operations, or their designate, to enter an agreement(s) for this project.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

Excerpt from a 2019 letter from the Township Engineer (BM Ross and associates):

Roofing Upgrades

The roofing membrane on the building is a 2-ply modified bituminous membrane system. It has been reported that the roofing is approximately 20 years old. The slope on the roof to roof drains generally appears to be adequate, but there are some locations that may require slope modification, to ensure adequate flow to the drains, and allow it to dry out between rain events. Drains in various locations are partially clogged from roof debris; and some of the drains are set higher than the roof around it preventing the water from getting into the drains. These should be replaced/upgraded. There are a few localized blisters and locations of bubbling roofing membrane throughout the field of the roof. Repairs in these areas are required. The life expectancy of the roofing system, following localized repairs, will be extended through degranularizing the cap sheet membrane of the existing system and a new cap sheet

membrane applied. While there may be other possible methods to extend the lifespan of the roofing membrane/system; the proposed improvement method has a proven track record and is generally found to be more cost effective because the existing membrane remains in place acting as the base sheet and a new top sheet is applied on top. Note, if the roof is currently leaking in any locations, repairs should be completed to those locations and the locations with blisters should be repaired at the same time to hold the roof over until it is possible to complete the other repairs.

Township staff feel it is time for the roof replacement at the Arthur and Area Community Centre, as there has been continued deterioration since the 2019 report. The Township recently submitted a grant application for the Arthur and Area Community Centre, which included various other facility improvements, however, the need for the roof replacement has become more apparent and represents a risk to the facility.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

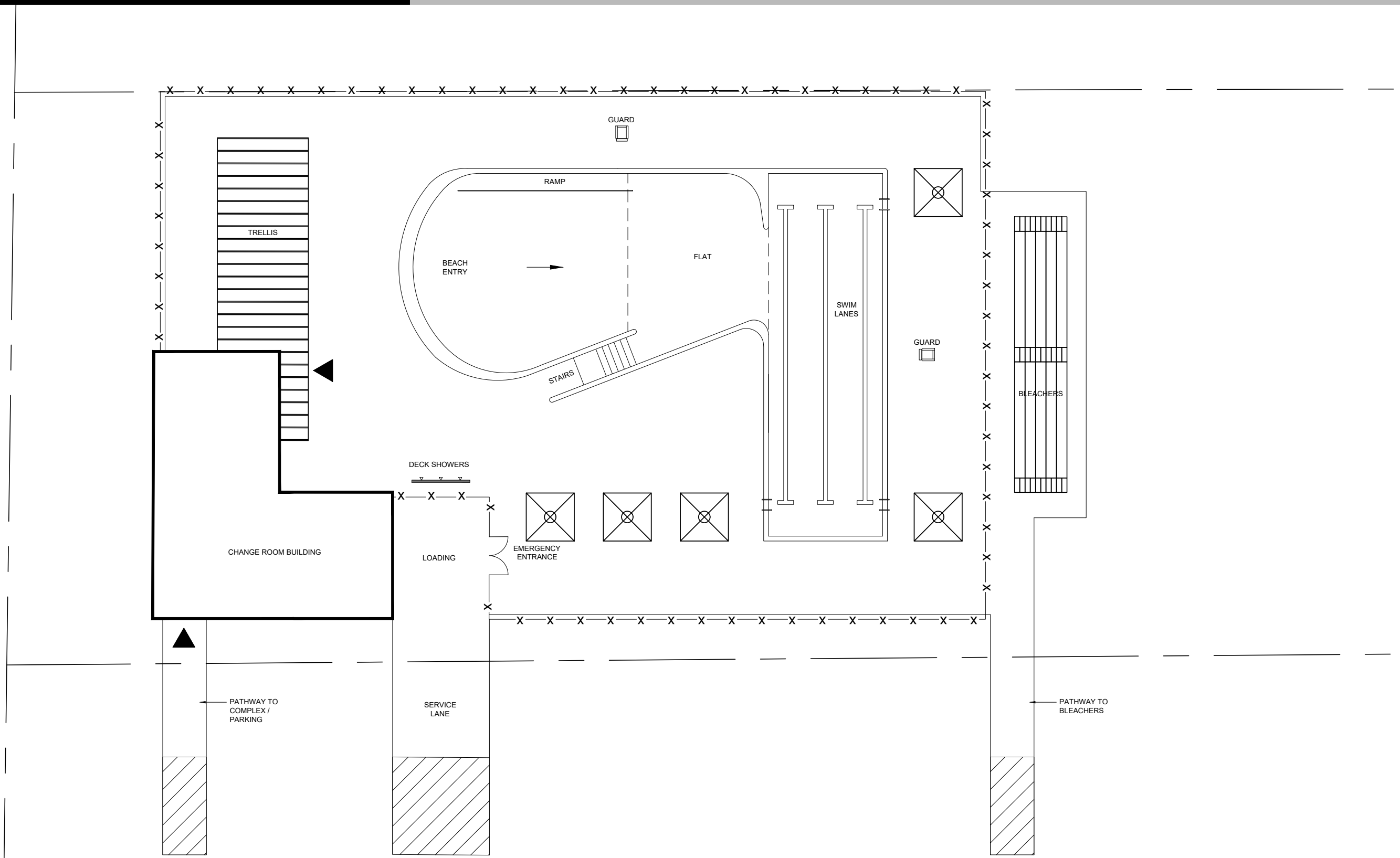
Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Matthew Aston, Interim Chief Administrative Officer, Director of Operations	<i>Matthew Aston</i>
Recommended By:	Matthew Aston, Interim Chief Administrative Officer	<i>Matthew Aston</i>



SITE PLAN

1:250

WELLINGTON OUTDOOR AQUATIC FACILITY

June 30, 2022

